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14 May 1969

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of Significant Activities

REFERENCE : DD/S Administrative Instruction No. 65-7,
dated 18 May 1965

As requested, following is a report of significant activities for this office for the preceding week.

1. Dr. [] (C/SPD) and Mr. [] (SRO/SPD) last week attended an orientation briefing at NPIC. This is part of the planned series of visits by SPD officials to familiarize themselves with the selection requirements of various Agency components.



3. Psychiatric Staff activities:

a. Dr. [] departed yesterday for TDY [] for periodic evaluations [] and for other evaluations.

b. Dr. [] is attending the Mid-career Executive Development Course.

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MEMORANDUM FOR: Director of Medical Services

John:

I would appreciate it if you would get together with Hugh Cunningham on the subject of program and computer assisted instruction. I am certain that you agree that these as broad subjects are properly the responsibility of the Director of Training who would be expected to call upon any component having expertise to provide to assist him in achieving maximum applications to Agency training.

R. L. Bannerman

cc: Director of Training

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MEMORANDUM FOR: Director of Medical Services

John:

I would appreciate it if you would get together with Hugh Cunningham on the subject of program and computer assisted instruction. I am certain that you agree that these as broad subjects are properly the responsibility of the Director of Training who would be expected to call upon any component having expertise to provide to assist him in achieving maximum applications to Agency training.

R. L. Samnerman

cc: Director of Training

ADD/S:JWC:es (21 May 69)

Distribution:

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1 - DD/S Subject

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NOTE FOR: Mr. Coffey

REFERENCE: Your comments on paragraphs 4a. & b.
of the Weekly Report of Significant
Activities submitted by the Director of
Medical Services dated 26 March 1969.

STAT 4.a. -- Mr. [] advises me that the
Office of Personnel had experienced some delay in getting
test results back from the A&E Staff. Personnel and OMS
finally got together and analyzed the friction points and
reached agreement on expediting the procedures; Mr.
[] believes that the problem is now solved. He
incidentally still promises me a short paper evaluating
experience with the new split testing program. I had
previously discussed with him the slippage in promptly
receiving test results from A&E, but had not raised it *(with you)*
inasmuch as [] expected to be able to resolve the
problem directly with OMS. ATTACHED

STAT b. -- Dr. [] took the TSD-
sponsored Locks and Picks Course and suggested that a one-
hour programmed course in key-making could be economically
worthwhile. [] is apparently quite interested person-
ally in programmed instruction and is working on this key-
making course in whatever spare time he is able to develop.
He also told me that he sees many other areas in the TSD
course where programmed instruction might be successfully
used, depending on the size of the student body and the cost
factors of programming vs staff salaries, etc. STAT

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This is all well and good and certainly

STAT [] is to be commended for running with the bit, and his suggestions have been extremely well received by the Chief of Training/TSD. However this is another area where the A&E Staff is branching out into matters not strictly within their charter to the possible detriment of their basic responsibilities - i.e., getting test results promptly to Agency customers, etc. The A&E Staff has some top-notch men on it, and, as in [] case, they see areas of vacuum or areas where they have interests or something to contribute, and they want to provide their assistance. Without hurting or stifling this individual drive, it would seem necessary that Dr. Tietjen periodically review what the A&E Staff is doing in order to pull them back into line to devote their basic capabilities to matters for which they have a charter.

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JWC

26 March 1969

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of Significant Activities

REFERENCE : DD/E Administrative Instruction No. 65-7, dated 18 May 1965

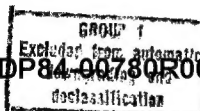
As requested, following is a report of significant activities for this office for the preceding week.

1. Senior officers of our Operations Division, Psychiatric Staff and Assessment and Evaluation Staff last week briefed the new Chief, FI Staff and selected members of his staff on matters of mutual OMS-Clandestine Services interest. This was a follow-up of the initial briefing of this type presented last December (as reported in our weekly report of 11 December 1968). These briefings developed from the implementation of recommendations in our recent IG Survey Report and have as their purpose the provision of continuing guidance to the OMS in its support of the Clandestine Services. These briefings and ancillary smaller group discussions are surfacing new CS requirements for OMS professional services, and are increasing our communications with the CS.

25X1 [redacted] of our Psychiatric Staff on "Aging in Studies in Intelligence.

25X1 3. DA/OMS and officials of the Selection Processing Division met last week [redacted] to review laboratory criteria used in selection and to establish validation procedures for laboratory results. The Senior Medical Technician of our Headquarters clinic also attended.

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SUBJECT: Weekly Report of Significant Activities

4. Assessment and Evaluation Staff activities:

a. C/AES and DC/AES met with DD/Pers/R&P to review our operating experience with the new field test battery and the means of expediting the flow of test results to the OP Skills Bank.

b. [redacted] of AES met with the Chief of Training, TED to review the progress of AES efforts in support of certain TED training activities. It was agreed that AES would assist in the development of a programmed instruction sequence in one of the TED courses as a pilot project, and would also develop a test battery to measure student aptitude for some of the skills taught.

c. At the invitation of the Office of Scientific Intelligence, [redacted] AES participated in a seminar sponsored by that office on the effects of isolation on human performance.

5. [redacted] EA/BMO, has returned [redacted] He plans to enter private practice in the state of Washington.

SIGNED
JOHN R. TIERNEN M.D.
JOHN R. TIERNEN, M. D.
Director of Medical Services

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DD/S 69-1676

11 April 1969

MEMORANDUM FOR: Deputy Director for Support
THROUGH : Director of Personnel
SUBJECT : Status of Applicant Testing Program

1. This memorandum is for information, in response to your oral request for a summary report concerning the PATB Testing Program.

2. In general, it can be said that the revised PATB system has worked out satisfactorily. Seventy-two (72) on-campus sites were established and twenty-six (26) off-campus, a total of ninety-eight (98) centers. Of these, eighty-nine (89) were ready for business when needed. In two instances, the [] experienced delays in securing test administrators, and in seven cases [] was late in transmitting test materials to the centers. These delays were spotted and reported by recruiters when they attempted to schedule applicants for testing, and corrective action was taken in each case.

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3. No problems have been reported concerning administration of the tests in the field. So far as we know, there have been no instances of student protest or demonstration against our testing program, nor has any school official challenged its inclusion in campus test centers. In Headquarters, the revised program has been accepted with little or no comment and we have had no indications of any new or unusual concern about it. Some fears were expressed last year about possible extra costs and time loss as a consequence of having to bring people in for Part II of the tests, but these have not been realized in practice; those who take Part II take it in connection with other processing for which they would have to travel here in any case. The timeliness of A&E evaluations of test results appears not to have been affected by the revised system. There are built-in factors of delay in the processes of transmitting

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declassification


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SUBJECT: Status of Applicant Testing Program

results from field test centers to A&E, getting access to computers for scoring, writing up evaluations, etc., which suggest that the present time-frame of two to four weeks for reports is likely to continue. We have discussed this with A&E a number of times and will continue to seek ways to speed up the process. During this year, however, this has presented no significant problem.

4. As part of their assessment of the recruitment program this year, we will ask the field recruiters to appraise the testing system as it has operated in their respective areas. Their views and suggestions will be reflected in a year-end report.


Deputy Director of Personnel
for
Recruitment and Placement

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